



CITY OF LOS ALTOS POLICE DEPARTMENT
 1 N. San Antonio Road, Los Altos, CA 94022
 Tel: (650) 947-2770 Fax: (650) 947-2704
 Web: www.losaltospolice.org

Vendor Permit Application

In compliance with Los Altos Municipal Code Section 8.34.010 (Purpose)

The city council of the City of Los Altos finds that mobile vendors pose traffic and public health hazards and impact the safety of residents within the City of Los Altos. The intent of this ordinance is to provide clear and concise regulations to insure public safety and prevent traffic and health hazards. This ordinance is also intended to preserve the peace, safety, and welfare of the residents of Los Altos.

8.34.030 Permits Required

(a) No person or organization shall operate the business of vending goods or merchandise from a vehicle or other mobile unit pursuant to this section without first obtaining a permit or permits from the chief of police.

(b) Every mobile vendor shall obtain a city business license in accordance with Chapter 4.04 for each vehicle or other mobile unit from which vending is to be conducted.

(c) Every mobile vendor shall be in compliance with all applicable health requirements. All mobile vendors and all persons operating the vehicles or other mobile units shall comply with all local, county and state health regulations as enforced by the Santa Clara County Health Officer.

8.34.040 Vendor's Permit Required

Any person desiring to obtain a vendor's permit to engage in the vending of goods or merchandise from a vehicle or other mobile unit, or driving of such vehicle, pursuant to this section shall make application to the chief of police.

If the applicant is an individual who intends to own, operate and drive his or her own vehicle, it is not necessary to pay a fee for the vendor's permit application separate from the fee paid for the operator's permit application.

A non-refundable application fee of \$156.75 is due when the application is submitted. Renewal is required annually along with a separate non-refundable application fee of \$156.75.

Vendors shall submit and maintain a certificate of commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) with a signed endorsement to the policy satisfactory to the City. The certificate of insurance shall name the city, council, boards, commissions, officers, employees, agents, and volunteers as additional insured.

When any change occurs regarding the written information required in this chapter, prior to issuance of a permit, the applicant shall give written notification of such change to the chief of police within two (2) weeks after such change;

Each applicant for a Vendor's Permit shall furnish the following information and documentation as part of or in conjunction with such application:

Date of Application:		<input type="text"/>	
Full and True Name of Business:		<input type="text"/>	
Business Address:	<input type="text"/>	City	<input type="text"/>
	Street		Zip
Business Owner Name:	<input type="text"/>	Phone Number:	<input type="text"/>
True Name of Applicant:	<input type="text"/>		
Additional Names Used (Aka's):	<input type="text"/>		
Applicants CA Driver's License:	<input type="text"/>	Applicants written proof that is 18 Years of Age:	<input type="text"/>
Applicants Date of Birth:	<input type="text"/>	Height:	<input type="text"/>
		Weight:	<input type="text"/>
		Eye Color:	<input type="text"/>
		Hair Color:	<input type="text"/>
Applicants Employment History: (List at Least 3 Years of employment prior to the date of this application)			
1) Business Name:	<input type="text"/>	Occupation:	<input type="text"/>
		Dates:	<input type="text"/>
2) Business Name:	<input type="text"/>	Occupation:	<input type="text"/>
		Dates:	<input type="text"/>
3) Business Name:	<input type="text"/>	Occupation:	<input type="text"/>
		Dates:	<input type="text"/>

Office use only below this line

Date Application Received: _____ Payment Received: _____ Credit Card Cash Check# _____

AFIS Prints Cleared?: Yes No If No, indicate the reason(s): _____ Insurance Certificate Provided:

Vendor Permit Approved: _____ Permit# _____ Issue Date: _____ Permit Expire Date: _____
 Chief's Signature